

# FITZSIMONS VILLAGE METROPOLITAN DISTRICT NOS.

1-3

8390 E. Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

## NOTICE OF A COMBINED SPECIAL MEETING AND AGENDA

**DATE:** December 3, 2024

**TIME:** 1:30 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjliZDE0MzYtMDhmOS00ZWFiLTgwNjgtOGI3M2FIZTIhYTE3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjliZDE0MzYtMDhmOS00ZWFiLTgwNjgtOGI3M2FIZTIhYTE3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 313 737 855#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Suzanne Schlicht ( <b>District Nos. 1-3</b> )	President	May, 2025
Bob Dapper ( <b>District Nos. 1 and 2</b> )	Secretary	May, 2027
Kristin Hager ( <b>District Nos. 1-3</b> )	Treasurer	May, 2027
Brian Ratner ( <b>District No. 3</b> )	Secretary	May, 2027
VACANT ( <b>District Nos. 1-3</b> )	Director	May, 2025
VACANT ( <b>District Nos. 1-3</b> )	Director	May, 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda. (District Nos. 1-3)
- B. Present disclosures of potential conflicts of interest. (District Nos. 1-3)
- C. Confirm quorums, location of meeting and posting of meeting notices. (District Nos. 1-3)
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person. (District Nos. 1-3)

- E. Review and consider approval of Minutes from the October 14, 2024, Combined Special Board meeting (enclosure). (District Nos. 1-3)

- F. Consider adoption of the Resolutions Regarding 2025 Annual Administrative Matters (enclosures). (District Nos. 1-3)

**II. MANAGER MATTERS**

- A. Ratify approval of Service Contract with Sustainable Landscapes Colorado for 2024-2025 snow removal services (enclosure). (District No. 1)
- B. Update on garage operations.
  - 1. Bank account set-up.
- C. Consider approval of CliftonLarsonAllen LLP Statements of Work for 2025 (enclosures). (District Nos. 1-3)
- D. Review and consider approval of Property and Liability Coverage renewals for 2025. Discuss changes needed to property schedules (if any) (enclosures). (District Nos. 1-3)
- E. Review and consider approval of workers' compensation coverage for 2025 (enclosures). (District Nos. 1-3)
- F. Consider authorization for renewing memberships in the Special District Association for 2025. (District Nos. 1-3)
- G. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal. (District Nos. 1-3)
- H. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure). (District Nos. 1-3)
- I. Acknowledge responsibility of Fitzsimons Village Metropolitan District No. 1 to meet ADA compliance matters on the shared website.

**III. FINANCIAL MATTERS**

- A. Review and/or ratify approval of payment of claims (enclosure). (District No. 1)
- B. Review and/or ratify approval of payment of claims (enclosure). (District No. 3)
- C. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure) (District Nos. 1-3)
- D. Conduct Public Hearing to consider amendment of the 2023 Budgets. If necessary, consider adoption of Resolutions to Amend the 2023 Budgets (enclosures). (District Nos. 1-3)

- E. Conduct Public Hearing on the proposed 2025 Budgets and consider adoption of Resolutions to Adopt the 2024 Budgets and Appropriate Sums of Money and to Set Mill Levies (enclosures). (District Nos. 1-3)
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies forms (“MLC”) for certification to the Board of County Commissioners and other interested parties. (District Nos. 1-3)
- G. Discuss statutory requirements for an audit. Consider approval of the engagement letters with Wipfli to prepare the 2024 Audits (enclosures). (District Nos. 1 and 3)
- H. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare application for exemption of 2024 Audit. (District No. 2)

**IV. LEGAL MATTERS**

- A. Review and consider adoption of Resolutions Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions. (District Nos. 1-3)
- B. Review and consider the adoption of Resolutions Regarding Colorado Open Records Act Requests (enclosures). (District Nos. 1-3)

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**There are no more regular scheduled meetings for 2024.**